



THUTO SACCOS
Spells Successful Future

THUTO SACCOS

KNOW YOUR CUSTOMER: INDIVIDUALS

Title:		Gender:							
Full Name:									
Date of Birth:	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Place of Birth:	
D	D	M	M	Y	Y				
Omang/Passport Number:		Nationality:							
Marital Status:	<table border="1"><tr><td>Single</td><td>Married</td><td>Divorced</td><td>Widowed</td></tr></table>			Single	Married	Divorced	Widowed		
Single	Married	Divorced	Widowed						
Account Category:	<table border="1"><tr><td>Member</td><td>Staff</td><td>Board Member</td></tr></table>			Member	Staff	Board Member			
Member	Staff	Board Member							

ADDRESS AND CONTACT DETAILS

Physical Address:			
Village/Town/City:		Ward:	
District:		Country:	
Postal Address:			
Mobile:		Other Cell No.	
Telephone		Fax:	
Email:			



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EMPLOYER DETAILS

Employer:

Occupation:

Employment Type:

Employed	Self Employed	Pensioner
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Contract Type:

Permanent	Contract	Temporary
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Department:

Work Tel No. Retirement Date

BANKING DETAILS

Bank Name: Branch:

Account Number:

Account Type:

Source of funds:

NEXT OF KIN DETAILS

Name:

Date of Birth: Mobile:

ID/Passport/Birth Certificate:

Email: Relationship:



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BENEFICIARY DETAILS

Beneficiary (1)

Name:

Date of Birth:

Mobile:

ID/Passport/Birth Certificate:

Email:

Relationship:

Beneficiary Allocation %:

Beneficiary (2)

Name:

Date of Birth:

Mobile:

ID/Passport/Birth Certificate:

Email:

Relationship:

Beneficiary Allocation %:

Beneficiary (3)

Name:

Date of Birth:

Mobile:

ID/Passport/Birth Certificate:

Email:

Relationship:

Beneficiary Allocation %:



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DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and believe and I undertake to inform you of any changes therein, immediately. In case the above information is found to be false, untrue, misleading, or misrepresenting, I am aware that I may be held liable for it.

Full Name:

Date:

Signature:



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KNOW YOUR CUSTOMER: INDIVIDUALS

FOR OFFICIAL USE ONLY

KYC CHECKLIST OF DOCUMENTS COLLECTED FROM CUSTOMER: (Please tick (v) appropriate box)

a) Certified copies of Identification	
• Valid National Identity Card for citizens	
• Valid Passport (for foreign nationals)	
b) Copy of Proof of residence	
• Written confirmation from customer's employer, educational establishment or prior bank clearly indicating residential address	
• Written confirmation from Company Secretary (or equivalent) indicating residential address of signatories/ shareholders/ director(s)	
• Police affidavit	
• Current copy of utility bill in account applicant's names e.g. electricity/water bill/council rates	
• Current tenancy/ lease agreement in the name of account applicant	
• Current rent receipt in the name of account applicant	
• A verifiable letter from the Tribal Administration	
c) Copy of Proof of source of income	
• Pay slip or contract letter from employer/confirmation letter	
• Financial returns/receipts or audited accounts	
• Pension letter or certificate	
• Bank Statements	



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